

Time-Place:

**Council Chambers
820 Enfield Street
Enfield, CT
7:00 PM Regular Meeting**

Date: 03/24/15

- 1. Call to Order – 7:00 PM**
- 2. Invocation or Moment of Silence -- Tina LeBlanc**
- 3. Pledge of Allegiance – Tina LeBlanc**
- 4. Fire Evacuation Announcement**
- 5. Roll Call**
- 6. Board Guest(s)**
 - a. Mentoring Program**
 - b. Building Committee Representatives**
- 7. Superintendent's Report**
 - a. Student Representatives Report**
 - b. March/April Events**
 - c. Grants Report**
 - d. Personnel Report**
- 8. Audiences**
- 9. Board Members' Comments**
- 10. Unfinished Business**
 - a. Continued Budget Discussions**
- 11. New Business**
 - a. Approval of FFE & Technology Package for Phase III of the Enfield High School Project No. 049-0138 EA/RR and Form ED042**
 - b. "Receipt of and Action upon Recommendation of Superintendent of Schools Concerning Teacher Contract Non-renewals in Accordance with Connecticut General Statutes 10-151"**
- 12. Board Committee Reports**
 - a. Building Committee**
 - b. Curriculum Committee**
 - c. Finance Committee**
- 13. Approval of Minutes: Regular Meeting Minutes – March 10, 2015**
- 14. Approval of Accounts and Payroll**
 - a. For the Months of October FY2014; November FY2014; December FY2014; January FY2015 & February FY2015**
 - b. Line Item Transfers, if any**
- 15. Correspondence and Communications**
- 16. Audiences**
- 17. Executive Session**
- 18. Adjournment**



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: March 24, 2015
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Board Guest(s)

- a. **Mentoring Program:** Tonight, our new Mentoring Coordinator Kari Monteforte will provide the Board with an update about the mentoring program in our schools.
- b. **Building Committee Representatives:** We welcome back members from the Building Committee: Dean Petrucelli, Randy Daigle and Dr. Art Pongratz. They will present the final plans, specifications and cost estimates for the final phase 3 of 3 of the Enfield High School "Renovate as New" project. The Board will need to approve this item later on the agenda.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: March 24, 2015
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Superintendent's Report

- a. **Student Representative Report:** Enclosed in your packet, you will find a report from both BOE Student Representatives regarding events/happenings at their respective high schools. Student Representatives may have some additional information or comments to share with Board members.
- b. **March/April Events:** There are several student events happening during March and April:
- The Enfield Woman's Club will hold their 49th Annual Arts Festival on March 27 at 7:00 PM in the JFK Café and on March 28th at noon in the JFK Café.
 - Town-wide Easter Egg Hunt will be held on April 4th at 10:00 AM on the Town Green.
 - The Enfield Woman's Club will hold a Spelling Bee on April 7th at 6:00 PM in the JFK Auditorium.
 - A Lego Celebration will be held on April 8th at 6:00 PM at JFK throughout the school.
 - The Enfield Strings Festival will be held on April 10th at 6:30 PM at Enrico Fermi Gym.

Schools and offices will be closed on Friday, April 3rd in observation of Good Friday.

The Town Council will hold a Budget Public Forum Community Conversation on April 8th at 7:00 PM in the All-Purpose Room at Henry Barnard Elementary School. Community members are encouraged to attend this event.

- c. **Grants Report:** The Grant Report for March 2015 is enclosed for your review.
- d. **Personnel Report:** The Personnel Report for March 2015 is also enclosed for your review.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: March 24, 2015
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Approval of FF&E & Technology Package for Phase III of the Enfield High School Project No. 049-0138 EA/RR and Form ED042

Earlier tonight, the members from the Enfield High Building Committee presented the Board with an overview of the project and the need for approval of the final plans and professional cost estimates for Phase III (FF&E) for State Project 049-0138 EA/RR and authorization of Form ED042 for the Enfield High project.

Dean Petrucelli, the Architect and Project Manager of the "Renovate to New" project at Enfield High, has provided the Board with the enclosed memo detailing the required next steps.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving the FF&E and Technology Package for Phase III of the Enfield High School Project No. 049-018 EA/RR and Form ED042 as presented.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: March 24, 2015
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: "Receipt of and Action upon Recommendation of Superintendent of Schools Concerning Teacher Contract Non-renewals in Accordance with Connecticut General Statutes 10-151"

As Superintendent of Schools, I recommend that a member of the Board of Education make the following motion pertaining to the non-renewal of stated certified contracts and that the Board of Education approves the motion as presented.

"I move that the contract of employment of: (Read List of Names Below)

Anthony Allegro
Lauren Andrews
Traci Artioli
Renee Baillargeon
Daniel Barrett
Adam Behling
Jessie Brown
Brianna Cacula
Aimee Cotto
Angela Courchesne
Amber Daigle
Alison Delphia
Kristin Deming
Jacquelyn Denapoli
Amy Dennis
Tara Discepolo
Linsey Eslinger-Searcy
Jeanne Horton
Kristen Fitzsimons
Melanie Finn-Scofield
Stevin Fix

Deborah Gaskell
Courtney Gearing
John Paul Gill
Steven Gorniak
Sarah Gothers
Donald Gumaer
Erin Hayes
Alyssa Ivanoff
Jane Karcz
Kathryn Kudlac
Allison Law
Bridgett Moriarity
Kelly Morrison
Kim Muggleton
Adam Mitchell
Matthew Murray
Joshua Ogradowski
Richard Onofrey
Dawn Parker
Amber Pascoe
Lee Piekos

Caroline Pierce
Nicole Ricci
Kelly Rossetti
Stuart Sanborn
Jacquelyn Sawn
Leigh Scordato
Jennifer Scully
Joel Senez
Kelly Shea
Rebecca Skrabely
Bethany Souza
Samantha Sugrue
Bethany Sullivan
Heather Teraila
Justin Teraila
John Unghire
William Walpole
Mary Kate Walsh
Nicole Wright

....not be renewed for the following year upon its expiration at the end of the 2014-2015 school year, and that the Superintendent of Schools be directed to advise such persons in writing of this action."



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: March 24, 2015
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Continued Budget Discussions

This item has been placed on the agenda for Board members to continue their budget discussions.



EHS/FHS Student Representative Reports – March 24, 2015

Enfield High & Enrico Fermi High School:

- Woman's Club Arts Festival will be held on March 27th at 7:00 PM and on March 28th at noon in the JFK Café.
- FHS Spring Sports Information Night will be held on March 31st at 6:30 PM in the Auditorium.
- EHS Spring Sports Information Night will be held on April 1st at 6:30 PM in the Auditorium.
- Enfield Strings Festival will be held on April 10th at 6:30 PM in the Gym.

ENFIELD PUBLIC SCHOOLS

FY 2015 GRANTS

	<u>Applied For</u>	<u>Awarded</u>	<u>Date Submitted</u>	<u>Approval Date</u>
Adult Education - (Grant Portion)	97,816.00	92,924.00	4/10/2014	8/18/2014
Adult Education - Cooperative	58,186.00	58,186.00	4/10/2014	8/18/2014
Adult Ed - Literacy Volunteers	12,209.00	cancelled	4/10/2014	cancelled
Adult Education Program Improvement Project	70,000.00	70,000.00	5/29/2014	9/2/2014
Perkins	61,315.00	63,585.00	6/6/2014	Pending
Perkins Innovation Grant	40,000.00	33,579.00	6/2/2014	7/21/2014
Head Start State Grants (Enhancement, Extended Services, Early Link)	134,975.00	137,838.00	5/30/2014	6/25/2014
Head Start Federal Grants (FY 3/1/15 - 2/28/16)	824,234.00	824,234.00	10/28/2014	2/18/2015
JFK After School Program (ERFC)	139,555.00	139,555.00	June, 2014	7/27/2014
After School Summer Program (ERFC)	30,000.00	30,000.00	July, 2014	8/3/2014
IDEA Section 611, Special Education Assistance	1,227,774.00	1,227,774.00	5/12/2014	6/22/2014
IDEA Section 619, Preschool Education	50,152.00	50,080.00	5/12/2014	6/22/2014
Parent Leadership	25,293.00	25,293.00	7/17/2014	9/18/2014
Title I Entitlement	813,562.00	813,562.00	10/8/2014	12/31/2014
Title II Entitlement	127,644.00	127,644.00	10/8/2014	12/31/2014
Title III Entitlement	16,066.00	16,066.00	9/22/2014	11/26/2014
Sheff Open Choice	41,150.00	41,150.00	5/9/2014	7/27/2014
Open Choice Capital	68,510.00	68,510.00	5/2/2014	8/27/2014
Open Choice Magnet School (from PSIS Report- 51 students)		153,000.00	10/1/2014	12/30/2014
3M Grant	20,000.00	20,000.00	3/3/2014	6/20/2014
CCS Professional Learning Mini Grant	6,000.00	6,000.00	11/28/2014	12/9/2014
Smart Start Grant-Capital Improvements	280,000.00	-	12/19/2014	Pending
District Technology Upgrades to Support Transition to the New Standards	75,848.00	-	2/12/2015	Pending
TOTAL	4,220,289.00	3,998,980.00		

Notes:

Smart Start Grant-Capital Improvements is a 5 year grant - 06/30/2015 - 06/30/2020

District Technology Upgrades to Support Transition to the New Standards Grant Period 04/01/2015 - 06/30/2016

CERTIFIED PERSONNEL MATTERS
February 23, 2015 through March 20, 2015

Retirements:

<u>Name</u>	<u>DOH</u>	<u>Effective Date</u>	<u>Position/Location</u>	<u>Reason</u>
Kathleen Durner	09/01/92	06/30/15	Grade 2 / H Barnard	Retirement

Resignations:

<u>Name</u>	<u>DOH</u>	<u>Effective Date</u>	<u>Position/Location</u>	<u>Reason</u>
James Robbins	09/01/04	02/23/15	Math / Enfield High	Resignation

NON-CERTIFIED PERSONNEL MATTERS
February 23, 2015 through March 20, 2015

Resignations:

<u>Name</u>	<u>DOH</u>	<u>Effective Date</u>	<u>Position/Location</u>	<u>Reason</u>
Ashley Grady	12/02/13	03/27/15	Secretary / CO 12 mth	Resignation

SILVER / PETRUCELLI + ASSOCIATES

Architects / Engineers / Interior Designers

3190 Whitney Avenue, Hamden, CT 06518-2340

Tel: 203 230 9007 Fax: 203 230 8247

silverpetrucelli.com



Executive Summary

Enfield High School Addition/Renovate as New

Phase 3 of 3

FFE/Technology Package

March 16, 2015

Dear Enfield Board of Education,

On Tuesday, March 24th at 7:00 pm, Dean A Petrucelli, Architect from Silver Petrucelli & Associates along with Dr. Art Pongratz will meet with the Enfield Board of Education to present the final plans, Specifications and cost estimates for the final phase 3 of 3 of the Enfield High School "renovate as new" project. This final phase, referred to as FFE, is the balance of the project consisting of Furniture, Fixtures and Equipment along with the balance of the Technology component for the new/renovated school.

We are seeking approval from the Board of Education, which is a State requirement for the grant/reimbursement process. This final phase has a construction budget of approximately \$2,126,987 and is within the budget established for this final phase. The furniture portion of this phase is for limited areas throughout the renovated/new school including Administrative Offices, Specialty Classrooms, Cafeteria, Computer rooms, Gym Equipment, Music furniture, Art furniture, Appliances, Science furniture, Tech Ed furniture, Industrial shelving and other miscellaneous equipment. The Technology portion consists of network electronics, wireless systems, video distribution, phone systems, language lab system, Fibertech and Apple TV in the collaboration areas. Our PCT (plan completion test) meeting with the State is scheduled for April 7, 2015 at 1:00 pm in the State Office Building in Hartford CT.

Dean A Petrucelli, AIA
Architect/Project Manager
Silver Petrucelli & Associates
3190 Whitney Avenue, Hamden CT

DRAFT

**BOARD OF EDUCATION
REGULAR MEETING MINUTES
MARCH 10, 2015**

A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on March 10, 2015.

1. **CALL TO ORDER:** The meeting was called to order at 7:04 PM by Chairman Sirard.
2. **INVOCATION OR MOMENT OF SILENCE:** Raymond Peabody
3. **PLEDGE OF ALLEGIANCE:** Raymond Peabody
4. **FIRE EVACUATION ANNOUNCEMENT:** Chairman Sirard announced the fire evacuation announcement.
5. **ROLL CALL:**

MEMBERS PRESENT: Raymond Peabody, Lori Unghire, Timothy Neville, Stacy Thurston and Peter Jonaitis

MEMBERS ABSENT: David Wawer, Vin Grady & Tina LeBlanc

ALSO PRESENT: Dr. Jeffrey Schumann, Superintendent; Mr. Christopher Drezek, Deputy Superintendent and FHS Student Representative Eric Barnes

6. **BOARD GUEST(S)**

a. **JFK Student Athletes**

John F. Kennedy Middle School Housemaster Connell Clark stated that this year's boys and girls basketball teams were both undefeated. He added that the average GPA for the girl's basketball team was 10.21 which is the equivalent to an A- average and the boy's GPA was a 9.37 which is equivalent to a B+ average. He introduced the girl's basketball coach – Kim Nadeau. She is also a Guidance Counselor at JFK. The boy's basketball coach Katie Hardy who is also a grade 6 teacher was not present. Each student was presented with a certificate from the Board recognizing their accomplishment for this year's undefeated basketball seasons.

JFK Girls – Undefeated 2014-15 Season (10-0)

Jessica Marcotte; Morgan Ludwick; Holly Jutras; Kaitlyn Blethen; Madison Daly; Shelby Bedard; Cassandra Urso; Victoria Grigaitis; Samantha Langan; Samantha Ferrato; Kaitlyn Bourque; Tori Geaglone; Olivia Mannette ; and Jasmine Kopacz

JFK Boys – Undefeated 2014-15 Season (10-0)

Jadon Archer; Kyle Bak; Alexander Krawiec; Kyle Menaker; Matthew O'Connell; Christian Pasini; Lloyd Rowland; Kevin Wilson; Matthew Bourque; Vincent Delano; Devon Edwards; Owen Lawler; Brandon Smith; Cameron Hicks; Dylan Hurlburt; and Carina Filippa, Manager

Chairman Sirard congratulated the students for their hard work and dedication. You do us proud – thank you.

b. Enfield Legislators

Chairman Sirard stated our Enfield Legislators are unable to attend tonight's meeting. They were called into a Special Legislative Session. They have been invited again to attend the April 14th meeting.

7. SUPERINTENDENT'S REPORT

- a. Student Representatives Report – as presented
- b. March Events – as presented

Mr. Neville asked if the March 11th and 12th meetings will be broadcasted live on E-TV from the Enfield Room. He knows the Town Council meeting on March 16th will be broadcast live from Council Chambers.

Dr. Schumann is not sure but will look into this. He added that he believed the meetings in the Enfield Room would be taped and shown on E-TV at a later time.

8. AUDIENCES

Shannon Grant, Yale Drive – Ms. Grant stated she is here about the budget. During the last budget session, a 7th grade team was cut at JFK. She has a daughter in grade 7 that is also in the honors program. There are 30 students in the honor classes. The students were asked to write about why they should remain in the honors program. Next year they cannot safely have 30 kids in the science program. She urged the Board to add an additional team or add a block schedule format for the honors classes. Any cuts from the honors program will affect our kids negatively. Thank you.

Maurice LaRosa, Litchfield Drive – Mr. LaRosa stated he is here about safety of our students that walk to JFK. The Superintendent's office has been made aware of this situation. The school is offering a winter bus for the students that live along Raffia Road. His grade 6 daughter walks to school from the Litchfield Drive area. We are just under the required distance for transportation to/from school. We have had a bad winter and the kids are walking in the streets. The snow banks are extremely high and now the snow is melting and will freeze overnight which is causing dangerous walking conditions. The buses are going by the students. There are 12 kids that walk to school in his neighborhood. He is not looking for door-to-door service. All of our student's safety should be a concern, not just some of the students. He would like the Board to allow the buses to stop and pick up these walkers during the winter months. Thank you.

9. BOARD MEMBER COMMENTS

Mr. Peabody thanked the audience members for their comments. We will follow up on these items.

Mr. Peabody congratulated the Enfield/Fermi Hockey Team. He wished the EHS girls basketball team good luck. He added that all of our students should be supported while going after their dreams.

Mrs. Unghire stated that she attended the First Readers Ceremony and thoroughly enjoyed the awards ceremony. She thanked the community for attending the School Security Officer forums and for the e-mails the Board and Town Council members received. She also congratulated the Fermi-Enfield High Hockey Team.

Mr. Neville congratulated the John F. Kennedy students for their athletic and academic

achievements. He attended the Kite meeting last week and would like to share the 12 page document Dr. Schumann presented to the Board at the February 17th Special meeting and would like the codes to be added to the document for further clarification. The minutes clarified the codes. He would like this added with the Chairman's permission

Mr. Neville asked about the security issue requiring parent volunteers to be fingerprinted. This issue is still a concern. It has been sent to Mr. Wawer to review the Board's policy at the next Policy Committee meeting. He would like to see us expedite this as soon as possible. There is a lot of concern about this within the community.

Mrs. Thurston congratulated the First Readers. She attended the awards ceremony and the kids were so proud. She is very proud of all of the students.

Mrs. Thurston added that she has also received phone calls about the finger printing of parent volunteers. We need volunteers in our schools for programs like Read Across American. Some parents were not allowed into the buildings because they were not fingerprinted. This is something we need to get on top of.

Mr. Neville stated the Future Use of Fermi Committee still needs to give the Board a summary of their findings. He has also received phone calls about this. He would like to add this to the next Board meeting so we can have some closure about this.

Mr. Jonaitis stated the grade 6 and 7 honors classes are usually very large and the numbers will decrease in grade 8. You start to see a change with the students as they move through the grade levels. Some of the student's ability level will change in most subject areas.

Mr. Jonaitis would like to see us stop and let the students that are walking ride the bus during the winter months providing there is enough room. He does not see this being a problem.

Mr. Jonaitis agreed with Mr. Neville that the Board will need to make a decision regarding the Fermi building. This has been dragged on way too long.

Mr. Jonaitis agreed with Mr. Neville and Mrs. Thurston regarding the fingerprinting policy. He is against fingerprinting our volunteers and we have gone way overboard on this item. He would like to see the Board stop requiring volunteers to be fingerprinted.

Mr. Jonaitis stated he looked at the elementary school report cards. The K-2 report cards are very detailed. They look more like a guide for parents for conferences. The grade 3-5 report cards are vague.

Mr. Neville added the Curriculum Committee will look at the elementary report cards at their next meeting on March 23rd. You are invited to attend the meeting to share in our group discussion with parents.

Mr. Jonaitis asked if teachers will be included in this discussion. Mr. Neville stated their input was received. There are concerns from parents and teachers about the report cards. Ms. Middleton will share her findings with the Curriculum Committee on March 23rd at 5:00 PM. Board members are invited to attend the meeting.

Mr. Jonaitis asked if the student transports to area hospitals are costing the district any money. Dr. Schumann stated there is no cost to the district for any of these transports.

Mr. Jonaitis asked Dr. Schumann to explain to the audience why the Board cannot be part of any personnel issues in the beginning. He added that we cannot receive any of the details regarding the personnel matter while the investigation is going on.

Dr. Schumann stated in most cases, the Board will not be part of any matters related to personnel with our collective bargaining units in the beginning of any investigations. Part of the process starts with the administration. If the person being investigated is not satisfied with the administration, the next process will go through the collective bargaining unit's grievance process. If the Board is involved in the first process, they would need to excuse themselves from the grievance process causing us to use an outside arbitration panel. The administration will attempt to resolve the matter with the bargaining unit. The Board will ultimately have the final say for with any grievance hearings brought to the Board level.

Mr. Jonaitis thanked Dr. Schumann for the explanation. It is not that the Board does not care, but is being left out of the beginning process for a reason. He urged community members to stop with the negative comments about the Board not caring or doing our jobs.

Chairman Sirard also congratulated the Fermi/Enfield Hockey Team and the student athletes that were recognized tonight. You make the Enfield Public Schools look very good.

Chairman Sirard stated we will look into your concerns about the safety of our students. He understands your safety concerns. We have a strict policy in place and we will look into this.

Chairman Sirard stated he personally likes background checks. Fingerprinting will be addressed by the Policy Committee. Volunteers can be with the students providing they are with staff members that have been fingerprinted. Our volunteers should not be turned away. He feels fingerprinting should be done but not every year.

Mr. Neville stated the Policy Committee will discuss this topic and if needed, they will make any necessary changes to our current policy that addresses fingerprinting. He feels we should hold this discussion until the Policy Committee reviews the policy.

Mr. Peabody stated you can get the same background check without requiring fingerprinting.

Chairman Sirard stated the way he is looking at this is as long as you are not alone with any student and are being supervised by a certified staff member, you should be okay. He has a pistol permit and is required to be fingerprinted every 5 years. You can be escorted into our buildings in accordance with our current Board policy and providing that you will not be alone with any student. He also added that you cannot just show up at a school to come for a visit. You need to have a purpose to be allowed in our buildings.

Chairman Sirard stated the Use of Fermi Committee was waiting to receive information. We now have that information and will set up a time for the committee to meet before our next regular Board meeting. Unfortunately, we are in budget season and most of our meetings have been consumed by this. He also does not like to hold meetings unless we have something to discuss.

Chairman Sirard added the Invention Convention will be held on March 21st at Enrico Fermi High School from 9:00 AM until 1:00 PM. He encouraged everyone to see the great ideas from our JFK students. They are also looking for judges for this event.

11. **NEW BUSINESS** - None

10. **UNFINISHED BUSINESS** - None

12. **BOARD COMMITTEE REPORTS**

a. **Building Committee**

Mr. Neville reported the Building Committee met last week and will attend the March 24th Board meeting. They will give the Board an update and will need Board approval. Everything is going as scheduled and he will send the Board a list of their monthly activities. If you have any questions, please contact him.

b. Curriculum Committee – already addressed

c. Future Use of Fermi – already addressed

13. APPROVAL OF MINUTES

Mr. Neville moved, seconded by Mrs. Thurston that the Special Meeting Minutes A of February 17, 2015 be approved. A vote by **show-of-hands 6-0-0** passed unanimously.

Mr. Neville moved, seconded by Mrs. Unghire that the Special Meeting Minutes b of February 17, 2015 be approved. A vote by **show-of-hands 6-0-0** passed unanimously.

Mr. Neville moved, seconded by Mrs. Thurston that the Regular Meeting Minutes of February 24, 2015 be approved. A vote by **show-of-hands 6-0-0** passed unanimously.

14. APPROVAL OF ACCOUNTS PAYROLL - None

15. CORRESPONDENCE AND COMMUNICATIONS - None

16. AUDIENCES - None

17. EXECUTIVE SESSION

Mr. Neville moved, seconded by Mr. Peabody that the Enfield Board of Education enters into Executive Session for Matter(s) Related to Personnel.

A vote by **show-of-hands 6-0-0** passed unanimously.

The Board remained in Council Chambers for the Executive Session at 7:45 PM. Mr. Drezek and Dr. Schumann joined the Board in Executive Session. No Board action occurred while in Executive Session.

Open Session:

The Board ended the Executive Session at 8:03 PM.

18. ADJOURNMENT

Mr. Neville moved, seconded by Mrs. Thurston to adjourn the Regular Meeting of March 10, 2015.

All ayes, motion passed unanimously.

Meeting stood adjourned at 8:04 PM.

Vincent M. Grady
Secretary
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary