

**TC/BOE Strategic Plan Subcommittee
Meeting Minutes
January 19, 2012**

CALL TO ORDER: Tim Neville, BOE Chair, called the meeting together at 6:30 PM in the Enfield Room at Town Hall.

FIRE EVACUATION ANNOUNCEMENT: Mr. Neville announced the fire escape routes.

IN ATTENDANCE: From the BOE - Mr. Neville, Joyce Hall, and Peter Jonaitis
From the Council - Scott Kaupin, Cindy Mangini and Greg Stokes.

ALSO IN ATTENDANCE: Matt Coppler, Town Manager; Tony Torre Assistant Superintendent of Schools; John Gallacher, Superintendent of Schools.

APPROVAL of the MINUTES of the JANUARY 4, 2012 MEETING:

Mrs. Mangini moved and Mayor Kaupin seconded a motion to approve the minutes. Motion passed unanimously with Mrs. Hall and Mr. Stokes abstaining because they were not at the meeting.

HIGH SCHOOL CONSOLIDATION CONSTRUCTION REFERENDUM TIMEFRAME:

NOTE: *A copy of the timeframe is available at www.enfieldschools.org under BOE heading, scroll to TC/BOE Strategic Plan Subcommittee, follow minutes and attachment for January 19, 2012 meeting.*

Mr. Coppler presented the timeframe. He noted that Dr. Gallacher and Dr. Art Pongratz, retired Facilities Director for the EPS, worked with him on it. Items with an asterisk denote a critical path event. The timeframe is a guide and will be modified as time goes on and events are completed.

Donna Szewczak, BOE member, arrived at 6:40 PM.

Chuck Johnson, BOE member arrived at 6:44 PM.

STATUS on OBTAINING the SERVICES of a PROJECT FACILITATOR THROUGH JUNE 30, 2012:

Mr. Coppler announced that Art Pongratz has given verbal agreement to serve in this position and that a contract is being executed. This news was well received by the Subcommittee and the members look forward to working with Dr. Pongratz.

NEXT STEPS:

The Subcommittee discussed the next steps. A joint meeting of the Town Council and School Board was agreed upon for Thursday, February 2 at 6:30 PM in the Enfield Room. A formal agenda will be forthcoming and it will include:

- (a) Review the Timeframe;
- (b) Review of Subcommittee's Work to Date; and
- (c) Discussion on Informing the Public of the Pending Referendum including plans for the Fermi High building which has been asked by several constituents.

Mr. Coppler volunteered to create a Power Point that would address those items.

The Council's establishment of a Pre-Referendum Steering Committee was discussed. This committee was described as a "sounding board" to work with the architect doing the work on the preliminary planning for the design of the single school. It was stressed that this is NOT the Building Committee. After discussion, the consensus was that the Pre-Referendum Steering Committee should have 13 members composed of :

- 2 school administrators;
- 2 teachers;
- 2 students;
- 3 parents/residents;
- the yet to be appointed DPW Assistant Director;
- Dr. Pongratz;
- 1 BOE member; and
- 1 Council member.

It was felt representatives should come equally from both Enfield High and Fermi High if possible (i.e. (1) teacher from each school, (1) student from each school). The Mayor stated that he wants the BOE to agree to the membership appointments. Where necessary (i.e. parents/residents) the Town's committee membership application process should be followed. It was felt that this committee needs to be appointed as soon as possible.

AGENDA ITEMS & DATE FOR NEXT SUBCOMMITTEE MEETING:

The joint meeting of the Council and the Board for Thursday, February 2 was the only date set. The agenda items were listed under "Next Steps" above.

ADJOURNMENT:

Mr. Neville called the meeting adjourned at 7:22 PM.

Respectfully submitted,

John Gallacher, Recorder

Attachment (1) – Timeframe