

**TC/BOE Strategic Plan Subcommittee  
Meeting Minutes  
January 4, 2012**

**CALL TO ORDER:** Mayor Scott Kaupin called the meeting to order at 5:30 PM in the Enfield Room at Town Hall.

**FIRE EVACUATION ANNOUNCEMENT:** Mayor Kaupin announced the fire escape routes.

**IN ATTENDANCE:** From the Town Council - Mayor Kaupin; Cindy Mangini; Patrick Crowley.  
From the Board of Education - Tim Neville; Jennifer Rancourt; Kevin Fealy;  
Donna Szewczak.

**ALSO IN ATTENDANCE:** Matt Coppler, Town Manager; Tom Duffy, EHS Principal; Paul Newton, FHS Principal; John Gallacher, Superintendent of Schools.

Councilman Bill Lee joined the group at 5:33 PM and Mr. Crowley left the meeting at 6:25 PM.

**APPROVAL of the DECEMBER 22, 2011 MEETING MINUTES:**

Mrs. Mangini moved, seconded by Mr. Fealy to approve the minutes as presented. Motion passed unanimously by a show-of-hands.

**CONTINUED DISCUSSION OF PHASE II of the HIGH SCHOOL CONSOLIDATION:**

This item consisted of presentations by High School Department Chairs that highlighted their recommendations for course offerings, staffing needs, class loads, technology needs, facilities, and other budgetary needs for their Department in a consolidated high school. Departments and Department Chairs presenting included:

Business Department - Richard Sunter  
Information & Technology Literacy - Guy Bourassa and Kathy Bridges  
Library Media Center - Pat Roehl and Jennifer Ellis  
Mathematics Department - Marilyn Cressotti and Jeanne Holmberg  
Science Department - Sue Boucher and William Schultz  
Technology Education Department - John Dague  
Guidance Department - Joy DiMaggio and Miriam Lappen

**NOTE:** *Copies of all presentations are at [www.enfieldschools.org](http://www.enfieldschools.org) under BOE heading, scroll down to TC/BOE Strategic Plan Subcommittee, follow to minutes and attachment for January 4, 2012 meeting.*

### **ITEMS FROM THE TABLE:**

Discussion followed on the necessary next steps. Consensus was that the Board of Education needs to select one of the existing high school sites as "the consolidated school site". Making that decision would allow the consolidation process to move forward. It was felt that the decision should be reached no later than January 31.

The group felt that it would be helpful if a timeline of necessary tasks could be developed showing what needs to be done if a November 2012 referendum was to be held. Mr. Coppler and Dr. Gallacher agreed to work on a timeline.

The group discussed the benefits of securing the services of a project manager to assist with the tasks identified in the timeline. Consensus was that this idea has merit and should be explored. Dr. Gallacher and Mr. Coppler were asked to make inquiries.

### **AGENDA ITEMS & DATE for NEXT SUBCOMMITTEE MEETING:**

Mr. Neville stated that the agenda for the January 10, 2012 Board of Education meeting will include a discussion on the preferred site for a single school. He also said that the Board can consider a potential for a Special Meeting on Wednesday, January 18 to continue that discussion if necessary.

Based on those dates, the committee agreed to hold their next meeting on Thursday, January 19<sup>th</sup> in the Enfield Room with a 6:30 PM starting time. The agenda items will be finalized closer to the posting date for the meeting but it should, at a minimum, include a review of the timeline developed by Mr. Coppler and Dr. Gallacher,

### **ADJOURNMENT:**

Mr. Neville moved, seconded by Mrs. Mangini to adjourn at 8:43 PM. Motion passed unanimously by a show-of-hands.

Respectfully submitted,

John Gallacher, Recorder

Attachment (1) - EHS/FHS Reorganization Templates (*presented at the 12-22-11 meeting*)